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## Guide to Selection of Tow Company

## This guide will assist property management with investigation and selection of qualified private property towing companies

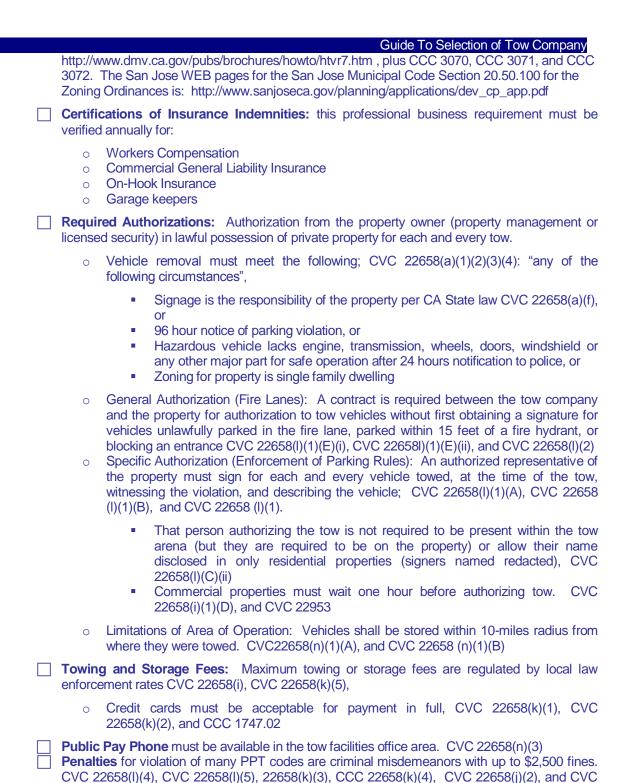
## Keys Secure a Home, Parking Permits Secure Parking Stalls

What is required to perform private property towing (PPT)? My background includes retirement in 1990 after 25 years property management experience with qualifications including Certified Property Manager (CPM #6131), and California Association of Community Managers (CACM #442). Currently, I am an owner of a PPT towing company and a sitting member of the California Tow Truck Association Legislative Committee that participated in the legislative process that rewrote the new CVC 22658, PPT laws effective January 1, 2007.

Following are the qualifications that property managers need to verify before allowing tow companies to provide private property towing (PPT) services for their properties:

- Licensing Requirements: these are local government jurisdictional requirements must be verified with copies of the licenses or permits:
  - Tow Permits for each tow company, each driver, and/or each property: CA law allows each city or county to regulate PPT in their jurisdiction. I.e., The City of San Jose issues permits to tow companies to perform PPT services; drivers are issued a wallet photo permit after a criminal background investigation and should be required to show this permit to an authorized property representative at the time they sign for any tow; and, each property requesting private property towing services must be inspected by the City of San Jose for correct signage and fire lane markings before the property ownership will be issued a Private Property Towing Permit for a specific San Jose permitted tow company. I believe San Jose is the strictest city in the U.S and is probably the safest; the laws protect the property owner and the public. The San Jose Private Property Tow Permit Application can be copied from the San Jose Police, Permits Unit, or WEB pages: http://www.sjpd.org/PDF\_Forms/PrivatePropertyTow.pdf . All city police departments will have their requirements, and each county sheriff can inform you of county requirements when the property is not in a city.
  - o Business License: Issued annually to each tow company by their local jurisdiction
  - Motor Carrier Permit: Issued by DMV after proof of insurance and can be verified on the DMV WEB site: http://www.dmv.ca.gov/vehindustry/mcp/mcp\_actve\_carrier.htm

Zoning Requirements: A Conditional, or a Special Use Permit, would be verified by a copy of
the permit from the local zoning jurisdiction, governing the tow and storage facilities for the
purpose of holding a "public lien sale", for disposition of unclaimed vehicles pursuant to the
California Department of Motor Vehicles (DMV):



This guide for selection of a qualified tow company recommends inspection of the tow yard, copies of herein listed documents, with annual updates, for current and annual evaluation. Although Compliance Depot and Registry Monitoring are companies that perform limited vendor review, the following list is minimally recommended before approving any tow company for PPT services.

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		Guide To Selection of Tow Company
	Tow company Requirements:	
	<ul> <li>Certificate of Insurance with the proper limits) and workers compensation.</li> </ul>	permits, as above listed (updated annually). rty indemnified for both liability (with acceptable Permit (or confirmed alternative) conforming r disposition of unclaimed vehicles.
	Inspection of Tow Yard (Agenda): This is who claim their vehicles:	·
	<ul> <li>paved w/out pot-holes or puddles, AD/personnel, indoor waiting area</li> <li>Posted tow rates, 1 inch letters</li> <li>Posted current permits and licenses as remaining area</li> </ul>	c (if they cannot pick up the vehicle, they can ca
	Inspection of Private Property Requirements	(Agenda):
	<ul> <li>Enforceable Parking Rules and Regard Authorization services</li> <li>List of authorized persons to sign for company</li> </ul>	exits in compliance with local and state code igulations endorsing Specific and/or Gener or Specific Authorization tows delivered to to incited parking areas for commonsense vehicle and many the tow company.
This synopsis of laws is limited as an outline format to assist in the selection of a qualified PPT service but is not intended as an outline for performing PPT services. Please refer to the complete text of CVC 22658, your local codes, and other referenced laws above for precise language.		
Goo	od Management is Firm but l	Fair:
Don't trust your customers or residents to a vendor you have not scrutinized.		
	ice Regulate Public Stree gulates Private Property Veh	